

Meeting Tuesday 7th August 2018

- Bev, Prof. Morgan present; Ayse absent
- **GSO Symposium Discussion: Thursday 16th Aug 2018**
 - G140 is not needed on Thurs afternoon
 - Get clipboards for poster judges
 - Use our own cooler. Will need to get ice, cookies and pop
 - Will be having breakfast in atrium. Use area near distillation column
 - Speakers will send ppt in advance by email. Proctors will then upload
 - Some people didn't know they were going to be introduced; they started before proctor announced them
 - Working on free gifts in industrial packets
 - Hopefully for companies sending 2 people, the reps will split among the two rooms for presentations
 - For low number of reps in total, a presentation may have almost no reps in audience
 - Consider discounts next year for start-ups and first-time company attendees
 - Save the date email early next year; does not need to wait until website is ready
- **Symposium Updates**
 - President David Rokke
 - Need to get parking permits
 - Industrial Liaison Head: Vinny Pizzuti
 - 11 reps signed up so far. 7 companies
 - Possibly 1 more
 - Will send logistics info via email to reps about Symposium
 - Industrial Packet: Aidan Coffey
 - Will get soda from Sam's club
 - Different colors of name tags depending on designation in Symposium
 - Designations will be stacked. Ribbons will say.
 - Need to prepare and print maps for mixer and parking
 - Will get folders from Amanda when name tags are printed
 - Judging: Mihit Parekh
 - 10 poster judges confirmed
 - 4 prizes for presentation, 6 prizes for posters (categories)
 - Oral will get more money than poster
 - Need to decide amounts
 - Rubrics chosen
 - Poster Session: Aditi Khot
 - 1 more student volunteered. 33 so far.
 - Jeff will help with poster stands
 - Publications A: Tony Mathew
 - Resume book compiled and sent to students for checking
 - Refreshment: Akriti, Kai Jin

- Outpost will set up refreshments. We just need to ask Jeff for tables
 - Scheduling: Blake Finkenauer, Jessica Torres, Bev Johnson
 - All catering confirmed
 - Trevor and Lihui tags need to be located; all others accounted for
 - Abstract book is done; students have approved
 - Bev will get ice and cookies on Thurs morning
 - Proctors will meet Thurs morning for training
 - Will ask for bios from speakers; 2-3 sentences
 - Bev will check that Outpost brings plates
 - We have a roll of tickets for drinks. Tickets will be given to reps
 - We have bags to give
- **Non-Symposium Discussion**
 - Need to choose a house for block party
- **Non-Symposium Updates**
 - First Year: Jessica Torres, Mihit Parekh
 - Ice cream social coming up
 - Some mentors have been matched to multiple mentees
 - PGSG: Kaustabh Sarkar
 - Received emails from PGSG
 - Meetings on Wed
 - Sports: Kyle Weideman
 - 20 people signed up for Bourbon night
 - 2 shifts
 - Will coordinate rides
 - Sustainability : Akriti
 - Clothing donation drive set up
 - Sarah is coordinating for 150th Ag Bio Symposium
 - Participation needed from us is co-chairs in planning committee. Presentation is appreciated.
 - We will participate
 - Bev Johnson:
 - Will need a few 3rd and 4th years for student panel at orientation